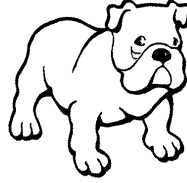


Welcome to McKinley School



Home of the Bulldogs

****Vision Statement:** McKinley School will foster a safe environment that builds a foundation in which students can grow academically, socially, and emotionally so that they are motivated to contribute to their classroom, school, and community. **

School Office

2005 Fourth Street, Susanville
(530)257-5161

School Office Hours

7:45a.m. - 3:45p.m

2025-2026 School Hours

7:30 Breakfast

8:15 School Begins

1:35 Dismissal (M only)

2:35 Dismissal (T-F)

At McKinley, we are proud of our tradition of excellence and commitment to helping each child reach his/her personal best through rigorous goals for our young learners. Our school community takes to heart that we need to work together in unison so our students can excel to great heights.

A weekly school newsletter is sent electronically to help keep families informed of school activities. We invite parents and the community to follow us on Class Dojo, Facebook (@McKinley Elementary), and Instagram (@mckinleyprincipal).

With the help of our very active PTA, we host monthly family engagement events including Back to School Night, Literacy Nights, Movie Nights, Trunk or Treat, Christmas Programs, Dr. Seuss Night, Book Fair, STEAM nights, and many more. Joining PTA is a great way for parents to be involved in their child's education. Our PTA is a great supporter of all McKinley School activities.

McKinley School, in cooperation with the Lassen County Office of Education, has an on-campus, after school expanded learning program to provide enrichment activities for grades TK-2. Sign-ups for the program can be found in the First Day Packet in the Parent Portal in Schoolwise.

Introduction to PBIS

McKinley School

Students choose...



To be SAFE



To be RESPONSIBLE



To be RESPECTFUL

What is PBIS?

School-Wide Positive Behavioral Interventions & Supports (PBIS) is a proactive, team-based framework for creating and sustaining safe and effective schools. Emphasis is placed on **prevention** of problem behavior, development of pro-social skills, and the use of data-based problem solving for addressing existing behavior concerns. School-wide PBIS increases the capacity of schools to educate all students utilizing research-based school-wide, classroom, and individual interventions.

The key components of an effective school-wide PBIS system involve:

- Clearly defining and teaching a set of behavioral expectations
- Consistently acknowledging and rewarding appropriate behavior
- Constructively addressing problematic behavior
- Effectively using behavioral data to assess progress

-WE CELEBRATE STUDENT SUCCESSES-

There are many opportunities for our young learners to be recognized, both in the classroom and school wide. Examples of these recognitions might include:

Good Choice Recognitions – Bulldog Bucks for good citizenship, helping others, and making good choices – drawings every week. Monthly recognition for PBIS (Being Respectful, Responsible, and Safe)

Academic Recognitions – Academic successes, including the recognition of growth in reading and math

Attendance Recognition – Monthly attendance assemblies and end of year recognition

Our goal is to provide a safe and effective learning environment that enables all of our students to achieve their highest level. To that end, we utilize a progressive discipline plan and aim for all disciplinary consequences to be respectful, related, and reasonable. Ed Code 48900 and 48915 is followed for suspendable offenses.

EMERGENCY CONTACT INFORMATION

It is important that we have current authorized contacts for emergency release on file. Please remember to contact the school whenever you have a change of address, phone number or employer, and names of persons who can be contacted in the event you cannot be reached. You can help the school provide for the safety of your child by keeping your emergency contact information current.

ATTENDANCE

It is important that your child maintains excellent attendance at school on a regular basis to support student learning. Qualifying for "perfect" attendance awards includes being to school on time. Tardiness will exclude a student from "perfect" attendance. If your child is absent, please call the school office or send a note the day your child returns. The school attendance phone number is (530)252-6051. Students who miss more than 10% of the school year are considered "chronically absent".

EXCUSED ABSENCES: An excused absence is one due to illness or medical appointment. A student must be without fever for 24 hours without medication before returning to school. Please try to schedule medical appointments for after school whenever possible. If a medical appointment must be scheduled during a school day, please have your child attend as much of the school day as possible. After three consecutive days absent, a doctor's note is required.

UNEXCUSED ABSENCES: An absence for any reason other than illness or medical appointment is considered an unexcused absence. Any absence without notification will be considered unexcused. Unexcused absences are considered truancies.

STUDENT DROP OFF/PICK UP

Student safety is our number one priority. **DO NOT drop off your child before 7:30 a.m. on the campus as there is no student supervision.** Due to our Transitional Kindergarten through Second Grade population, drivers must stop in the designated area in front of the school when doing a drive-thru drop off or pick-up. Due to limited staff parking, it is recommended that parents park on Fourth Street or side streets if choosing to walk students to the entrance gate by the cafeteria. **Only students and staff are able to enter through the cafeteria.**

If you arrive late or pick up your child prior to dismissal, you must check in at the office to sign your child in/out and have your picture ID available. DO NOT GO TO YOUR CHILD'S CLASSROOM. We will call your child to the office.

BREAKFAST/LUNCH

Breakfast and lunch are provided to all of our students free of charge. Breakfast will be served from 7:30-8:10 daily. Menus are sent home monthly. If your child has food allergies or sensitivities, provide a signed copy of a doctor's note to the office.

SCHOOL VOLUNTEERS

McKinley School welcomes volunteers to support our learning environment. If you would like to volunteer or participate in any classroom or school activities at McKinley School, it is required

that you attend one of our volunteer training sessions. All volunteers must sign in and obtain a badge to wear while on campus. This is a Susanville School Board policy instituted for safety.

DRESS CODE FOR STUDENTS

McKinley students love to run, jump, and play so our clothing and shoes must be appropriate for school. Closed-toe shoes with back straps are best. Flip flop style and roller shoes are not allowed. Word/phrasing on shirts must be appropriate in nature. Mid-drifts and undergarments must not show. No spaghetti-strapped shirts or dresses allowed. Parents will be contacted to provide a change of clothes/shoes if necessary.

SCHOOL NURSE

The Susanville School District employs a health clerk at McKinley. If a child is injured or becomes ill at school, parents will be contacted to pick up the child. School staff will treat minor injuries. For more severe injuries, the parent/guardian will be contacted. **It is imperative that we have working contact numbers to reach a child's parent or emergency contact.**

LOST & FOUND

We make every effort to return missing items to students. Please clearly mark all student lunch boxes, sweaters, jackets, etc. with a permanent marker. Items not claimed from the Lost and Found are periodically donated to charity.

PERSONAL ITEMS

Personal items such as toys, electronics, cell phones, etc. should not be brought to school without teacher prior permission. We cannot be responsible for such items, even if they are given to the staff for safekeeping. Please check your child's backpack regularly as young children tend to bring toys to school.

BUS TRANSPORTATION

The Susanville School District, in cooperation with the Lassen High School District, provides bus transportation to students who live outside the one mile radius from the school site. If you live outside the one-mile radius and would like bus transportation, you will need to complete a bus pass application which can be found in the First Day Packet in the Parent Portal in Schoolwise. If you need to consult with the Transportation Department, please call (530)257-5280.

Bus transportation is a privilege, and may be revoked by the principal, bus driver, or designee if your child becomes a discipline and/or safety problem on the bus.

PARENT-TEACHER ASSOCIATION (PTA)

PTA brings parents, school staff, community members, and students together to share thoughts and ideas about programs and activities that benefit our children. McKinley PTA sponsors special assemblies, extra enrichment events, and purchases items unaffordable or beyond the school district's budget.

SCHOOL SITE COUNCIL

The School Site Council is responsible for developing the content of the School Plan for Student Achievement. Each year the council reviews school data and progress toward goals. The council also reviews the School Safety Plan as well as the School Accountability Report Card. The council meets monthly and is composed of 5 staff members and 5 parents.

EMERGENCY CLOSURE OF SCHOOL/LATE START

If conditions necessitate the close of school **before** school starts in the morning, please listen to KSUE (1240 AM) or JDX (93.3 FM). Listening to the local radio stations is important since you may not be able to reach the school by telephone. They will begin making school closure announcements as soon as they are advised by our District Superintendent. The District will make an "all call" to parents advising them of school closures.

If conditions necessitate the closing of school **during** the school day, students will remain at school until an authorized emergency contact can pick them up or be contacted if they ride the bus. Students will not be allowed to walk home or ride the bus without parents contacted.

LATE START - School will start 2 hours later than normal.

AVAILABLE LANGUAGE PROGRAMS AND LANGUAGE ACQUISITION PROGRAMS

McKinley School offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (EC Section 310[a]).

- Structured English Immersion (SEI) Program: A language acquisition program for English learners in which students are placed in general education classrooms and provided supports from properly credentialed educators, are given access to translator services as needed, and are supported by an English Language Learner Teacher that provides both in-class and pull-out support for integrated and designated English Language Development (ELD). Education Code (EC) sections 305(a)(2) and 306(c)(3).

HOW TO ENROLL YOUR CHILD IN A LANGUAGE ACQUISITION PROGRAM:

Submit a verbal or written request to the office at the McKinley Office. *Waivers are no longer required.

HOW TO REQUEST THE ESTABLISHMENT OF A NEW PROGRAM AT MCKINLEY:

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a].)

[Submit a verbal or written request to the office at the McKinley Office.]

ABOUT LANGUAGE ACQUISITION PROGRAMS AND LANGUAGE PROGRAMS:

Language Acquisition Program (English Learners)

The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:

- Be designed using evidence-based research and include both Designated and Integrated English Language Development;
- Be allocated sufficient resources by the local educational agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and
- Within a reasonable period of time, lead to:
 1. Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and
 2. Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state-adopted academic content standards in that other language.

Language Program (non-English Learners)

- Language programs offer students who are not English learners opportunities to be instructed in languages other than English
- May lead to proficiency in languages other than English

Parent and Community Engagement

Parents may provide input regarding language and language acquisition programs in the LEA or to be considered in the LEA during the development of the Local Control and Accountability Plan(EC Section 52062.) If interested in a different program from those listed above, please contact the District Superintendent at (530) 257-8200 to ask about the process.